

PM-NUGGETS: Foundations for Project Success

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PM-NUGGETS Summary

1. **The Importance of Human Resources**
2. **“Oh Dear, The Sky Is Falling!”**
3. **Effective Project Meetings**
4. **Public Speaking**
5. **The Laws of Leadership**

PM-Nugget 1:

PEOPLE!

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The most important project resources

Project Manager:

- Good people skills
- Good motivator
- Team leader
- Give Respect & Earn respect
- Value diversity
- Good communicator
- Pay attention to total needs of team members

PM-Nugget 2: “Oh Dear, The Sky Is Falling”

- Identify Risk Event
- Determine the probability of occurrence
- Estimate impact
- Plan ahead on how to deal with risk
- The “devil is in the details”
- The “small foxes spoil the vine”
- The whole truth, nothing but the truth

“Report the truth . . .” says who?



PM-Nugget 3: “Effective Project Meetings”

- 1. Start/End on Time:**
- 2. Have an Agenda and Stick To It**
- 3. Only One Person at a time to speak**
- 4. Don't bring in other work**
- 5. No personal attacks**
- 6. Have a Time-Cop**
- 7. Place Cell Phones and Pagers On Stun**

PM-Nugget 4: “Public Speaking”

- 1. Body Language (The 7-38-55 Rule)**
- 2. Hand Gestures**
- 3. Thinking On Your Feet**

Laws of Leadership

Dr. John C. Maxwell

www.injoy.com

Laws of Leadership

The Law of Influence

The Law of Respect

The Law of Connection

The Law of Empowerment

The Law of Victory

“The Law of Influence”

**The True Measure of Leadership Is Influence
Nothing More, Nothing Less**

“The Law of Respect ”

People Naturally Follow Leaders Who Are
Stronger Than Themselves

The Law of Respect:

- Respect yourself and those you work with
- Exceed the expectations of others
- Stand firm on your conviction
- Possess uncommon security and maturity
- Experience personal success
- Contribute to the success of others
- Think ahead of others

“The Law of Connection”

Leaders Touch a Heart Before They Ask for a Hand

“The Law of Empowerment”

Only Secure Leaders Give Power to Others

The Maxwell Paradox of being Indispensable

The Law of Empowerment:

Theodore Roosevelt: “the best executive is one who has the sense enough to pick good men to do what he wants done, and the self-restraint enough to keep from meddling with them while they do it.....”

“The Law of Victory”

Leaders Find a Way for the Team to Win

Future Contact

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