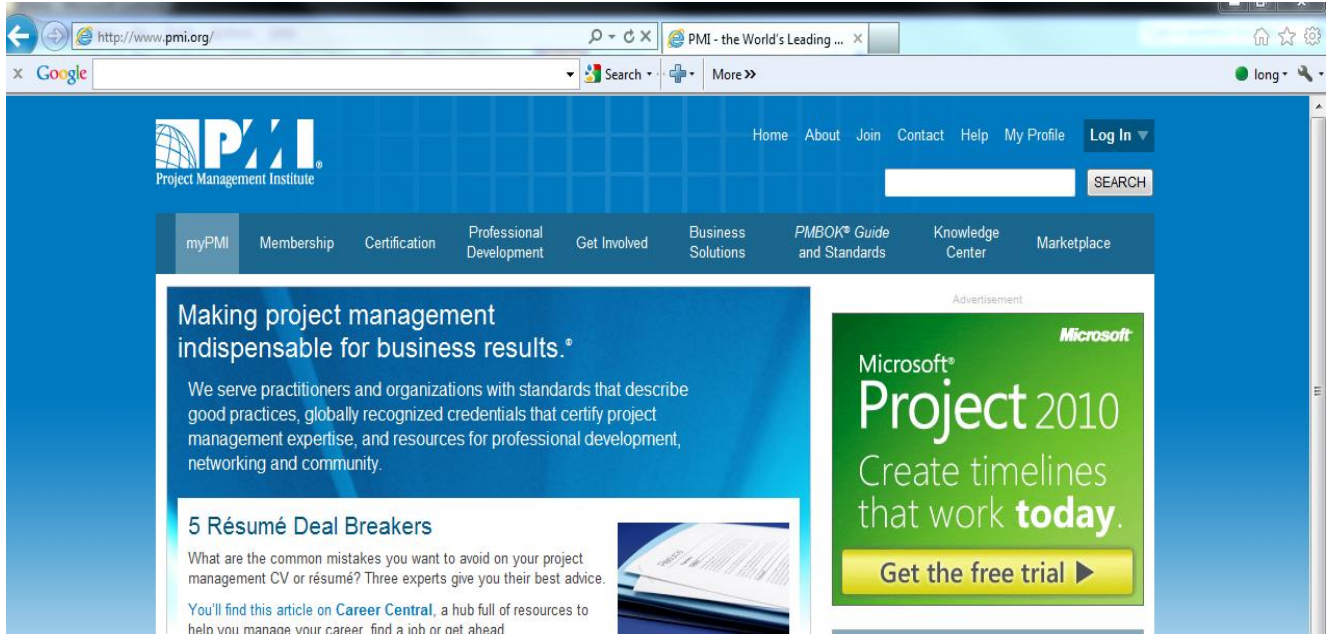
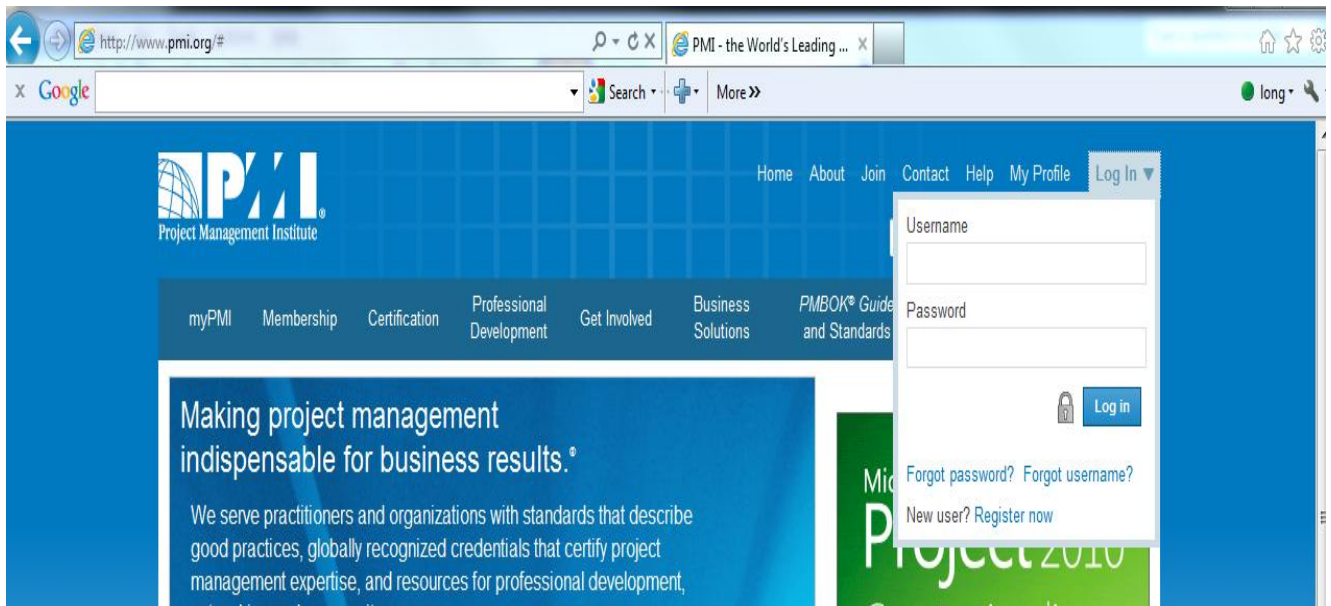


Instructions for Reporting PDUs to www.PMI.org



Enter www.pmi.org in your browser, then click LOG IN the upper right corner.



Enter Username and Password to get into your PMI account. Click on Certification menu item and select the Maintain your certification: Earn and report PDUs.

Instructions for Reporting PDUs to www.PMI.org

The screenshot shows a web browser window with the URL <http://www.pmi.org/Certification/Maintain-Your-Credential.aspx>. The page features the PMI logo and navigation links such as Home, About, Join, Contact, Help, My Profile, and Log Out. A search bar is also present. The main content area is titled 'Maintain Your Credential' and includes a 'Report PDUs' button. Below this, there is a congratulatory message and a list of certification types: Project Management Professional (PMP)®, Program Management Professional (PgMP)®, PMI Agile Certified Practitioner (PMI-ACP)SM, PMI Risk Management Professional (PMI-RMP)®, and PMI Scheduling Professional (PMI-SP)®. A 'What's New' box highlights that 'The PDU Categories have been updated.' with a 'Read more' link. At the bottom, there is a 'Back to PMI Certification' link.

Home > Certification > Maintain Your Credential

Maintain Your Credential

[Report PDUs](#)

Congratulations on earning your PMI certification!

Now that you are a credential holder, you need to adhere to PMI's Continuing Certification Requirements (CCR) program. To follow the program, participate in professional development activities to earn professional development units (PDUs) and maintain your credential.

Every credential requires a specific amount of PDUs per three-year certification cycle. Since the requirements are different for each one, visit their respective pages to find out more, or read the [CCR frequently asked questions](#).

- [Project Management Professional \(PMP\)®](#)
- [Program Management Professional \(PgMP\)®](#)
- [PMI Agile Certified Practitioner \(PMI-ACP\)SM](#)
- [PMI Risk Management Professional \(PMI-RMP\)®](#)
- [PMI Scheduling Professional \(PMI-SP\)®](#)

The exception to the CCR program is the [Certified Associate in Project Management \(CAPM\)®](#), which requires you to retake the CAPM® exam before the end of your five-year certification cycle.

Not sure how to earn PDUs? Read [Ways to Earn PDUs](#) for activity ideas, or visit [PMI Professional Development](#) for a more complete listing of PDU-earning opportunities.

Ready to report your activities? Visit PMI's [online CCR system](#) to report PDUs and view your certification records, or [download a printable PDU activity reporting form](#).

[Back to PMI Certification](#)

Click on Report PDUs.

Instructions for Reporting PDUs to www.PMI.org

Continuing Certification Requirements System

The summary below shows your professional development transcript to date. You will see detailed professional development unit (PDU) information for each claim you submitted. This information will help you map out what is needed to obtain the required amount of PDUs for your specific credential within your certification cycle to maintain your credential. To see full details on a specific entry, click on the plus icon.

PDU Activity as of 10/7/2011

Report PDU | Print Transcript | Print PDU Category Limits

This information is only intended for Project Management Institute (PMI) use. It is not intended for any other academic/development evaluation as the items it contains are based on PMI Credential holder submissions.

My Name: Darlene Long **My PMI ID:** 556665

Progress Toward Recertification:

PMP® Current Cycle Dates: 7/3/2010 - 7/2/2013

60.00 Required
36.00 Applied

Cycle Detail by Certification:

PMP®

Cycle Dates: 7/3/2010 - 7/2/2013 (Current Cycle) Previous Cycle Next Cycle

Earned Claims: 24.50 PDUs ⓘ Transferable: 0.00 PDUs ⓘ

Category	Description Provider Name Activity Title	Date Completed	PDUs Earned
A	Courses offered by PMIs R.E.P.s or Chapters and Communities	08/01/2011	1.50 ⓘ +

Click on Report PDU under PDU Activity as of mm/dd/yyyy

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

Welcome to the online PDU Activity Reporting Form. This form can be used to submit PDU claims in compliance with PMI's Continuing Certification Requirements program.

Select PDU Category Step 1

PDU category and sub-category (if applicable). Indicate which of the categories best describes the activity reported.

* PDU category

Print PDU Category Limits

NEXT CANCEL

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

SEARCH

Instructions for Reporting PDUs to www.PMI.org

Select the dropdown for PDU Category. To report a Chapter meeting event, select Cat A. Then select Activity Type dropdown like Report a Component 1-2 PDU Event for a Chapter meeting. Then click NEXT.

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

Welcome to the online PDU Activity Reporting Form. This form can be used to submit PDU claims in compliance with PMI's Continuing Certification Requirements program.

Select PDU Category Step 1
PDU category and sub-category (if applicable). Indicate which of the categories best describes the activity reported.

* PDU category

* Activity type

You have selected Cat A: Registered Education Provider/PMI Component. Please remember that this category has the following limitations:

- PMI-ACPSM: No maximum
- PMP®/PgMP®: 1-2 PDUs
- PMI-SP®/PMI-RMP®: 1-2 PDUs

Please note that these category limitations are based on current rules. These rules are subject to change at any time and PMI will alert you to those changes. Therefore, you may note differences in the category limitations between the time when you completed the activity and now.

[Print PDU Category Limits](#)

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? [Contact PMI Customer Care](#)

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

Instructions for Reporting PDUs to www.PMI.org

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

Welcome, Darlene Long Home About Join Contact Help My Profile Logout

SEARCH

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat A: Registered Education Provider/PMI Component

Component Search Criteria Step 2

Locate the component using the search options below. Start a search by entering either the component's ID or the name of the component and click "Search".

Component ID: C287

Component name:

BACK SEARCH CANCEL

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? Contact PMI Customer Care

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

SEARCH

Enter C287 for the Component ID for the Tallahassee PMI Chapter. Then click Search.

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

Welcome, Darlene Long Home About Join Contact Help My Profile Logout

SEARCH

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat A: Registered Education Provider/PMI Component

Component Activity Information Step 3

Component ID: C287

Component Name: PMI Tallahassee, Florida Chapter

* Activity date completed: mm/dd/yyyy

* Activity title:

Activity meeting number:

Contact person:

Phone number:

E-mail address:

Confirm e-mail:

BACK NEXT CANCEL

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? Contact PMI Customer Care

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

SEARCH

Fill in Activity date completed and Activity title, such as the name of the topic and speaker. Click Next.

Instructions for Reporting PDUs to www.PMI.org

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat A: Registered Education Provider/PMI Component

Component Activity Information Step 3

Component ID: C287
Component Name: PMI Tallahassee, Florida Chapter

* Activity date completed: 10/3/2011

* Activity title: Scrum Project Management -Tray Williams

Activity meeting number:

Contact person:

Phone number:

E-mail address:

Confirm e-mail:

BACK NEXT CANCEL

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? Contact PMI Customer Care

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

SEARCH

The remaining blanks are not required.

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat A: Registered Education Provider/PMI Component

Component ID: C287
Component Name: PMI Tallahassee, Florida Chapter
Activity Title: Scrum Project Management -Tray Williams
Date Started: 10/3/2011
Date Completed: 10/3/2011

PDU Quantities Step 4

Please enter the number of PDUs for this activity.

* PDU claimed: PMP/PgMP® Certification PDUs

Valid PDU quantities are between 1 and 2 with increments of 0.25

BACK NEXT CANCEL

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? Contact PMI Customer Care

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

SEARCH

Fill in 1.5 if the meeting was 1.5 hours. Then click Next.

Instructions for Reporting PDUs to www.PMI.org

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat A: Registered Education Provider/PMI Component

Component ID: C287

Component Name: PMI Tallahassee, Florida Chapter

Activity Title: Scrum Project Management -Tray Williams

Date Started: 10/3/2011

Date Completed: 10/3/2011

Confirmation and Submission Step 5

"By submitting this claim, I attest that the information I have provided is correct. I understand that any misrepresentation or incorrect information provided may result in disciplinary action, including suspension or revocation of my PMI certification and/or credential."

I agree this claim is accurate.

[BACK](#) [SUBMIT](#) | [CANCEL](#)

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? [Contact PMI Customer Care](#)

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

[SEARCH](#)

If the results are correct, check the box for I agree this claim is accurate, and then click Submit.

myPMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMP® #: 418314
In good standing

View my PDU Activity

Report professional development units (PDUs)

PMI Tallahassee, Florida Chapter
Provider #: C287

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat A: Registered Education Provider/PMI Component

Component ID: C287

Component Name: PMI Tallahassee, Florida Chapter

Activity Title: Scrum Project Management -Tray Williams

Date Started: 10/3/2011

Date Completed: 10/3/2011

Submission Results

Please print this page for your records by using the print option in your browser.

Submission Result	PMI ID	Name	Type	Claim ID	Claimed Quantity
<input checked="" type="checkbox"/> Submitted	556665	Darlene Long	PMP/PgMP®	5140676	1.5

Thank you for using the online Continuing Certification Requirements System. PMI will communicate with you by e-mail to confirm your activity claim and the PDUs earned for the claim.

[REPORT ANOTHER CLAIM](#) [Return to PDU Activity](#)

Additional Resources

- Certificant User Guide
- Provider User Guide
- PMP Handbook
- PgMP Handbook
- PMI-ACP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? [Contact PMI Customer Care](#)

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

[SEARCH](#)

You can now report another claim.